

COALWAY COMMUNITY INFANT SCHOOL

CHARGING POLICY

1. Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

2. Voluntary contributions

- When organising educational visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity.
- At Coalway Infant School we choose to regularly subsidise educational visits using School Fund, to keep the costs manageable for parents. We monitor this expenditure carefully to ensure equal allocation of School Fund subsidy per year group.
- Parents have a right to know how each trip is funded, and the school provides this information on request.
- The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. This list is not exhaustive:
 - ~ educational visits within and beyond the locality;
 - ~ visits to museums;
 - ~ visits to or by a theatre company, musicians;
 - ~ swimming lessons

3. Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. (N.B. At Key Stage One Local Authority peripatetic music teaching is not available).

4. Swimming

The school organises swimming lessons for all Year 2 children. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do ask for a voluntary contribution from parents to cover the cost of transport and tuition. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.

5. Private Photocopying and Private Telephone Calls

All staff required to make any private telephone calls or photocopying will be charged a fee to cover costs.

6. Lettings

Any persons or organisation who wishes to let the premises will be required to complete a lettings agreement annually.

7. Pre-School and After-School Clubs

The majority of before and after-school clubs are run voluntarily by staff members and incur no charge to parents.

8. Monitoring and review

This policy is monitored by the Governing Board and will be reviewed annually, or earlier if necessary.

Date of policy: November 2020

Review Date: November 2021