



Coalway Community Infant School
Coalway Road, Coleford, Gloucestershire GL16 7HL
Telephone: 01594 833457
admin@coalway-inf.gloucs.sch.uk
www.coalway-inf.gloucs.sch.uk
Head Teacher: Mrs. Hayley Alliston

15th May 2024

Dear Parent/Carer,

I am delighted that your child has been offered a place at our school for admission in September 2024 and am writing to extend a warm welcome to you and your child on behalf of myself and everyone at Coalway.

I would like to invite you to an introductory evening for all new parents on *Thursday 13th June at 6.00 p.m.* This will be an opportunity to meet the Early Years Team and to view the school, classrooms and resources. This meeting is intended for parents only, so I would ask you not to bring your child to this initial meeting. I would be grateful if you would let me know whether you will be able to attend by completing the attached reply slip and returning it to school by *Wednesday 22nd May*, or by emailing the school admin@coalway-inf.gloucs.sch.uk before this date. During the evening, school uniform will be available for you to purchase. Please be aware that we can only accept cash payment. School sweatshirts - £9.75 and school cardigans - £10.75.

This year we are introducing home visits, where you and your child will be able to meet a member of our Early Years Team. This will provide your child valued 1:1 time with a teacher before starting their school journey. This will also give you a chance to ask any questions to alleviate any concerns you may have.

If, in the meantime, you have any queries or require any further information, please do not hesitate to contact the school.

I look forward to meeting you soon.

Yours sincerely,

Mrs Hayley Alliston
Head Teacher

Child's Name..... Date of Birth.....
Email address: Mobile No:

I/We shall/shall not* be attending the meeting on Thursday 13th June.

*please delete

Please return the slip to school by Wednesday 24th May. Thank you.