



Coalway Community Infant School

Charging and Remissions Policy 2025

Date policy was reviewed: September 2025

Review annually: May 2027

Signed by:

Chair of Governors: James Savage

Date:

Coalway Infant School is committed to a free school education for all.

AIMS

We aim to:

- Ensure that education in school is free.
- Ensure that activities offered wholly or mainly during normal school teaching time should be available to all pupils regardless of their parents' ability or willingness to help meet the cost.
- Ensure that there is no statutory requirement to charge for any form of education but the school has the discretion to charge for optional activities provided wholly or mainly out of school.
- Ensure that the school has the right to invite voluntary contributions for the benefit of the school or in support of activities organised by the school, whether during or outside school hours.

PRACTICES

With the aforementioned aims in mind, it is the policy of this school:

- To continue to request voluntary contributions from parents towards activities organised by the school during school hours.
- Subsidies may be available for children whose parents are unwilling or are unable to make a voluntary contribution.
- If insufficient voluntary contributions are forthcoming for an activity and insufficient subsidies are available, the school has the right to cancel the activity.
- Optional trips wholly or mainly outside school hours will be charged at full cost. These visits will not proceed where full costs are not met by all those who wish to partake in the activity.
- The school may invite voluntary contributions towards the cost of ingredients, materials and equipment where parents have expressed a wish to have the finished product.
- The school may make charges for breakages and damage to school property.

INDIVIDUAL INSTRUMENTAL TUITION (PIANO, VIOLIN AND GUITAR)

Private tutors, who have been checked by the Disclosure & Barring Service (DBS), give musical instrument lessons during school hours to those pupils who have asked to learn to play. They make their own charges and deal directly with the parents so the school has no involvement with collecting money.

SWIMMING LESSONS

Swimming lessons, that are part of the P.E./Sports curriculum, are arranged during Terms 5 and 6 each year. All Pupils are given either ten ½-hour lessons or five 1 hour lessons, with 2 qualified instructors each week. Hire of the pool with two qualified instructors and a lifeguard and the cost of transport are factored into the cost of swimming lessons. The school subsidises the cost of swimming to keep the charge to parents as low as possible. Lessons are organised to fit in with the availability of the pool. This means that not all pupils swim each week. The school expects all parents to make the weekly contribution towards the cost. Children will be given the opportunity to swim at least once during the Key Stage.

REMISSIONS

The Governing Body may wish to remit in full or part the cost of some activities for particular groups of parents – e.g. cases of family hardship. When arranging a chargeable activity such parents will be invited in confidence for the remission of charges in full or in part. Authorisation for such remission will be made by the Head Teacher in consultation with the Chair of Governors.