

Coalway Community Infant School

Teaching Assistant Person Specification

Essential

Desirable

Qualifications

The successful candidate will have:

- Basic skills in Maths & English, GCSE Grade C or equivalent
- NVQ or equivalent childcare qualification (Level 2 equivalent for Grade 3 TA, Level 3 for Grade 5)

The successful candidate may have:

- Current First Aid qualification

Experience

The successful candidate will have:

- Experience of working within Key Stage 1 / Early Years, in a school setting
- Experience of supporting pupils with a breadth of needs and abilities, including pupils with special educational needs /disabilities such as speech and language, communication and interaction, behavioural, social and emotional needs
- A minimum of 3 years' experience, demonstrating a breadth of skills/aptitudes to support the above, to be considered for a Grade 5 position
- Experience of delivering interventions under the supervision of a class teacher, which have impacted positively on a wide range of abilities and raised pupil's standards of achievement (Grade 5)
- Experience of collaboration with parents/outside agencies to support the learning of children
- Experience of contributing to/evaluating pupil plans (Grade 5)
- Experience of assisting with the assessment of pupils' progress (Grade 5)

The successful candidate may have:

- Experience of working in a school setting with My Plan Plus or EHCP children
- Attended relevant training
- Effective liaison with parents/outside agencies to support the learning of children (Grade 5)

Skills, Knowledge and Expertise

The successful candidate will have:

- Evidence of ability as an outstanding, highly effective KS1/EYFS Teaching Assistant
- A depth of knowledge and understanding of the KS1 and /or EYFS curriculums, particularly literacy and numeracy, and of children's development within these key stages
- The ability to assist pupils in carrying out programmes of work set by teaching staff
- The ability to form excellent relationships with children
- The ability to interact positively and communicate effectively with pupils, parents and colleagues
- The ability to provide care and support for pupils and promote their safety and well-being
- Effective strategies to support the learning of all pupils
- Effective skills to provide academic, emotional, social and physical support to pupils
- Effective behaviour management strategies
- High expectations of achievement and behaviour
- The ability to work under the direction of a Class teacher, SENDCO and own initiative in a range of situations
- The ability to assist the Class teacher in the monitoring and evaluation of pupils progress and development, providing them with feedback and raising awareness of strengths and difficulties
- The ability to facilitate pupils' independent learning
- Excellent literacy, numeracy, ICT and oral communication skills
- Knowledge, understanding and commitment to the statutory requirements of legislation concerning SEND, Equal Opportunities, Child Protection and confidentiality
- Ability to assist in the preparation/presentation of display materials and classroom resources

The successful candidate may have:

- Knowledge/experience of specific teaching/learning/intervention programmes
- Interest, experience or expertise in specific areas to offer
- Ability to accurately record and report on pupils' learning and progress (Grade 5) and the ability to review pupil's targets with teachers
- An ability to contribute to the learning of other adults in the school (Grade 5)

Personal and Professional Qualities

The successful candidate will have:

- An enthusiastic and positive approach; A sense of humour
- Energy, drive, commitment and high levels of motivation and resilience
- Good personal organisation skills, including time management
- Good interpersonal and communication skills
- The ability to work independently, on own initiative and as part of a team
- The ability and willingness to work flexibly within the school and to adapt and cope with new or challenging situations should they arise
- A willingness to support new initiatives and to take part in and support whole school development
- A commitment/willingness to undertake relevant professional development
- A professional level of personal presentation

The successful candidate may have:

- Willingness to undertake personal care and lunchtime duties

References and Clearance

The successful candidate will have:

- Two fully supported professional references
- Enhanced DBS clearance (to be applied for on appointment)